

1ST MARALIN BOYS BRIGADE



Dear Parents

A new calendar season for all our church organisations is upon us and we look forward to another fun and rewarding BB year ahead.

Our first night of BB this year will be Thursday 12th September.

Anchor boys	6.30 pm – 7.30 pm	- Magheralin Main Church Hall
Junior section	6.45 pm – 7:45 pm	- St Saviours Church Hall
Company Section	7.45 pm – 9.30 pm	- Magheralin Minor Church Hall

We would ask that no boy be left off before 6.25pm, as we cannot guarantee that enough officers will be present to supervise.

If you would be interested in assisting in a voluntary role within the BB, could you please ring me on the number below.

Maralin BB will continue to collect old clothes for our successful fundraiser (Cash for Clobber) also following this reuse – recycle policy, we collect any old unwanted uniforms, which can then be reused by any boys who require them for a small voluntary donation to company funds. If you have any unwanted clean uniforms please bring them in to your son's officer in charge.

Our dues this year will be £28 for the first child and £23 for any subsequent family member. This money does not go to our Company funds, but is forwarded to BB headquarters to cover registration and insurance. Our only income during the year will be our fund raising events, Gift Aid and support from Magheralin parish.

The Remembrance Sunday Service, Enrolment Service, and Parades are important dates for 1st Maralin Boys Brigade. Boys unable to attend should inform their Officer in charge. **Full attendance is requested** with **points** awarded to boys attending.

Thank you again for your continued support over the years, if you have any queries, please do not hesitate to contact your sons Officer in Charge or myself.

Yours in BB

Harry Lockhart (Company Captain)

For any further information please contact me on 07753851832

The Boy's Brigade Object: -

The Advancement of Christ's Kingdom amongst boys and the Promotion of habits of Obedience, Reverence, Discipline, Self Respect and all that tends towards a true Christian Manliness.

ANNUAL INFORMATION FORM

This form is to be completed annually to ensure that we have up to date personal information for all members including medical details and emergency contact information. This form should be completed and returned to the Company as soon as possible. The form is designed so that the information is collected in the correct order to help with the inputting of information onto Online Brigade Manager (OBM), The Boys' Brigade's online membership system.

Member's name in CAPITALS

Medical Details

Doctor/Surgery: _____

Address: _____

Surgery Phone: _____

Details of any medical conditions, allergies or dietary requirements leaders should be aware of (including any medication needed whilst at BB):

Personal Details

Please complete details for the child/young person:

Surname: _____

Name: _____

Date of Birth: _____

Address: _____

Town: _____

County: _____

Postcode: _____

Additional Needs

Please provide details of any particular/additional needs leaders should be aware of:

Parents/Carers Contact Details

Please complete details for parents/carers and an additional emergency contact:

Name: _____

Relationship to BB Member: _____

If different from son please complete details below.

Address: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Signed by Parent/Carer

I confirm that the information provided is correct to the best of my knowledge and undertake to notify the Leader in Charge of any changes.

Data Protection

The Boys' Brigade requires personal information to ensure that we look after the well-being of all children & young people participating in activities as part of their membership. All personal information (including sensitive data) is held in accordance with the General Data Protection Regulations (GDPR). Personal data is held securely within Online Brigade Manager (our database system) while your child is an active member of the organisation. If their membership becomes inactive, we'll archive this information in line with our retention policy detailed within our Privacy (Fair Processing) Notice. You have the right to ask for a copy of all data we hold about your child, this is known as a subject access request (SAR). We take data protection very seriously and further information about how we collect, process & retain personal data is provided in our Data Protection Policy and Privacy (Fair Processing) Notice.

Emergency Contact *(an additional contact if primary contact is not available)*

First Name: _____

Last Name: _____

Relationship to BB Member: _____

Phone: _____

Mobile: _____

Signed: _____

Name: _____

Date: _____

Should you have any questions regarding this form or any other matter, please speak to the Company Captain or Leader in Charge below.

1st MARALIN / MAGHERALIN PARISH

Company	<u>1st Maralin Boys Brigade</u>
Captain	<u>Harry Lockhart mob:07753851832</u>
Officer-in-Charge	<u>Jarleth Downey mob:07795075092</u>
Chaplain	<u>Rev Simon Genoe</u>

PERMISSION

I give permission for _____ to attend and take part in the activities or events of 1st Maralin Boys Brigade. In the event of any illness or accident, I give permission for an officer to sign, on my behalf, any written form of consent required by medical authorities.

PHOTOGRAPHS

It is possible that BB members may appear in photographs/video images to be taken of company activities, these will be used to promote 1st Maralin BB or Magheralin Parish Church (e.g. Newsletter, Local Press, BB Website, etc). Care will be taken to ensure that names of individuals are not given, but if you prefer your child not to be included in such photographs/video images please indicate below.

Signed

(parent/guardian)

Date

GDPR

Your registration details will be carefully held as part of Magheralin Parish's secure database, if you wish to receive relevant communication about programmes and events – Please tick the relevant boxes below.

Post

Text

Email

Uniform Order Form 2021

Junior Section

Boys Name.....

Royal Blue Sweatshirt	Price	
Size 28" 30" 32"	£9.75	
Size 34" 36" 38"	£11.75	
Size 40"	£12.50	
Royal Blue Polo Shirt		
Size 28" 30" 32"	£ 11.00	
Size 34" 36" 38"	£12.00	
Size 40"	£12.50	
Your Order		
Name of boy		
	Size	Price
Sweatshirt		
Polo Shirt		
Total Cost		

I enclose a cheque for £..... made payable to 1st Maralin BB

Signature of Parent/Guardian

****Uniform orders must be placed by Thursday 10th October.
Otherwise uniform will be available from BB House, May Street,
Belfast****

11A Damhill Road
Magheralin
Craigavon
Co. Armagh
BT67 0QX



giftaid it

Dear Parents

As you may be aware, 1st Maralin Boys Brigade has been collecting Gift Aid with your permission since April 2000, currently amounting to 25% of annual subscription. This year we have received confirmation that our form needs to be updated to allow us to continue to claim gift aid in the future.

Our dues this year will be £28 for the first child and £23 for any subsequent family member. This money does not go to our Company funds but goes directly to Headquarters to cover registration and insurance, which has risen substantially over the years. This additional money and sponsorship will be used to help keep down the cost of trips, buses and help pay for badges and prizes.

If you are a UK taxpayer and wish 1st Maralin Boys Brigade to reclaim the tax on all your dues this year and on any future dues until further notice, please fill in the attached form and return it to you sons Officer in charge.

If your future circumstances change, (for example you stop paying tax or move address) this declaration may be cancelled or changed at any time by notifying the Company Captain.

If you have any further questions please do not hesitate to contact me on:
07753851832

Your assistance with gift aid would be greatly appreciated.

Yours Faithfully

Harry Lockhart
Company Captain

The Boy's Brigade Object: -

The Advancement of Christ's Kingdom amongst boys and the Promotion of habits of obedience, reverence, discipline, self respect and all that tends towards a true Christian manliness.

giftaid it



**1st Maralin Boys Brigade
Gift Aid declaration**

Donor title _____ (Mr, Mrs, Miss, Dr)

Full name _____

House Number or Name

Full Postcode _____

Declaration: "I am a UK tax payer and wish 1st Maralin Boys Brigade to reclaim the tax on all my donations from 6 years prior to this year and on any future gifts until further notice. I will pay an amount of UK Income or Capital Gains tax at least equal to the tax that 1st Maralin Boys Brigade reclaims on my donations, in any tax year."

Signature _____

Date _____

For any further information please contact me on 07753851832

Harry Lockhart (Company Captain)

The information given on this form will be used on our Inland Revenue Gift Aid form, but will not be passed on in any other way.

Junior Section Rules

- Respect your officers and other boys at all times.
Remember that officers provide their time on a voluntary basis and have many other commitments outside of the BB.
- No mobile phones are permitted – except in circumstances where officer consent has been obtained in advance.
There will always be a phone available for boys to use on parade nights.
- It is expected that all boys will support all activities and events organised at Company and Battalion level i.e. Church parades, sports and inter company Competitions. *
- Discipline policy will be in force at all times.
- Boys must be in full uniform and ready for inspection by 6.30pm on normal parade nights.
- Permission must be obtained from an officer to leave the hall, go to the toilet.
- No talking is permitted during opening / closing inspection or when any officer is speaking.
- Boys must stay in their squads and not be disruptive during inspection.
- Any questions about the instructions given can be asked **after** the officer finishes speaking.
- Boys must bring a PE kit each week and change for sport only when the officer concerned has told them to.
- Leaders are happy to listen so please tell them if you are unwell or unhappy.
- **Please listen carefully to all announcements at the end of the evening.**

As with all organisations a set of rules is a must, however they are only there to be enforced when the necessity arises.



***It is recognised that boys will not be able to attend all events, as they will have other commitments e.g. school events etc, but attendance at Church parades is essential, as these will count towards end of year marks and some of their achievements. If a boy cannot be present a parent or guardian should inform an officer.**

Covid-19 Privacy Notice

We have added a temporary Privacy Notice for collecting contact information in relation to attending face-to-face BB activities during the current Covid-19 outbreak. This privacy notice is an addendum to The Boys' Brigades main privacy notice and data protection policy.

We are collecting your name and contact details in order to fulfil our responsibility to comply with Government requirements for 'Track and Trace' (or equivalent in England, Northern Ireland, Scotland and Wales). We will only use this information to contact you in the event that we believe you may have come into contact with a suspected case of COVID-19 through BB activities and it may be necessary to share your details with NHS Track and Trace (or equivalent body) if they are requested for contact tracing and the investigation of local outbreaks. Your name and contact details will be securely stored. They will be retained for this purpose for a period of 21 days in line with government guidance.

Please inform your local Boys' Brigade group as soon as possible if you test positive for Coronavirus or develop any of the following COVID-19 symptoms:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Data Protection legislation allows us to process this information as we regard it as being in The Boys' Brigades legitimate interest. The Information Commissioner's Office has published guidance on data handling during the pandemic.

Please see www.ico.org.uk/coronavirus.

Our full Data Protection Policy and Standard Privacy Notice can be found at:

<https://boys-brigade.org.uk/who-we-are/policies-and-regulations/>